



City of Goodyear
Building Inspector II

SALARY	\$63,106.41 - \$93,682.67 Annually	LOCATION	Goodyear, AZ
JOB TYPE	Full-Time Regular	JOB NUMBER	FY2500343
DIVISION	Development Services-Building Safety Division	DEPARTMENT	Development Services
OPENING DATE	01/27/2025	CLOSING DATE	2/10/2025 5:00 PM Arizona
FLSA	Non-Exempt		

Job Description Summary

This position may be eligible for a signing bonus, referral incentive and/or moving reimbursement.

Performs inspections of public and private buildings including electrical, mechanical, and plumbing systems for compliance with City codes. Documents, inputs and tracks inspection results. Prepares and distributes forms and reports. Provides training and education to contractors, homeowners, and employees.

The ideal candidate shall be energetic and forward thinking. Shall have extensive knowledge and experience in residential and light commercial occupancies, in all aspects of inspections. Multiple ICC certifications in building, mechanical, plumbing, and electrical preferred.

At the City of Goodyear, you will be a part of an organization that values its employees as its greatest asset. You will become part of a dedicated team of professionals that are committed to build and maintain a highly engaged workforce. You will be challenged to learn and grow in an environment that values employee development and career-building. You will thrive in a culture of innovation. We believe that successful employees are those that possess these six core values:

Adaptability - Integrity - Initiative - Empathy - Optimism – Innovation

Only a limited number of the most qualified applicants meeting the City's requirements will be invited for an interview. The examination process for this position will consist of a panel interview. **All communication regarding application status and interview notifications will be sent via email- please monitor your junk/spam email for communication as it will come from a system generated source.**

Essential Functions

This information is intended to be descriptive of the key responsibilities of the position. The following functions do not identify all duties performed by the incumbent. Other duties and responsibilities will be performed as assigned.

- Ensures compliance with City codes by performing inspections of public and private buildings, approving or denying inspections, recording and collecting data, reviewing plans, investigating complaints, issuing notices to comply, and providing information to the public. Performs complex inspection duties in trade specialties such as, plumbing, electrical, mechanical, and structural. Reviews and interprets approved construction plans, specifications, and special provisions as a basis for monitoring construction activities.
- Performs administrative duties by entering inspection results and maintaining database, preparing reports and standard operating procedures, preparing meeting agendas, and attending meetings.
- Attends training and information seminars for future certifications and qualification of current and future code requirements
- Provides training for Inspector I's and familiarizes them with the locations of sub-divisions and building sites.
- Confers with architects, contractors, builders and the general public in the field and office. Explains and interprets requirements and restrictions.
- Provides back up for the Building Inspector III as needed.

Requirements

- **Formal Education/Knowledge:** Work requires knowledge of a specific vocational, administrative, or technical nature that may be obtained with six-months/one year of advanced study or training past the high school equivalency. Community college, vocational, business, technical or correspondence schools are likely sources. Appropriate certification may be awarded upon satisfactory completion of advanced study or training.
- **Experience:** Minimum two years experience in a related field.
- **Certifications and Other Requirements:** Valid Driver's License, IRC Building Inspector or ICC Building Inspector
- **Reading:** Work requires the ability to read code books, blue prints, spec books, memos, mail, technical reports, manuals, charts, tables, and plans.
- **Math:** Work requires the ability to perform general math calculations such as addition, subtraction, multiplication, division and algebra.
- **Writing:** Work requires the ability to write memos, letters, reports, correction notices, standard operating procedures, notice to comply agendas, meeting notes, daily route and tracking sheets, and email.
- **Managerial:** Job has no responsibility for the direction or supervision of others but may provide advice/direction to an employee with less experience/skill or tenure. An example would be a "II" advising a "I".
- **Policy/Decision Making:** Significant - The employee normally performs the job by following established standard operating procedures and/or policies. There is a choice of the appropriate procedure or policy to apply to duties. More complex work as well as decisions with more significant impacts may be reviewed prior to being finalized.
- **Technical Skills:** Broad Application - Work requires a comprehensive, practical knowledge of a technical field with use of analytical judgment and decision-making abilities.
- **Interpersonal/Human Relations Skills:** Moderate - Interactions may involve support of controversial positions or the negotiation of sensitive issues or important presentations. Contacts may also involve stressful, negative interactions requiring high levels of tact and the ability to respond to aggressive interpersonal interactions.

12 Month Objectives

DSD Department Goals:

- Creating destination areas and gathering places that will cultivate a sense of community and enhance quality of life.
- Continue building a LEAN learning organization, reduce waste, improve efficiency, and continue process improvement.
- Update and manage various systems within the Development Services Department to support quality customer service.
- Begin the adoption process for the 2021 Building Codes

12 Month Objectives

- Establish and maintain effective working relationships with other Development Services Divisions (Planning, Building Review, Civil Review, DSD Admin.).

- Gain a clear understanding of each of the City's Core Values (**Integrity, Empathy, Optimism, Adaptability, Initiative, Innovation**), along with expected behaviors associated with each, and ensure that you are modeling those behaviors consistently.
- Become well versed in Goodyear building Code amendments.
- Become familiar with City of Goodyear geography and locations of key/major buildings/projects.
- Enthusiastically support and ensure successful implementation of City supported Software/Hardware.

Employer

City of Goodyear

Address

1900 N. Civic Square

Goodyear, Arizona, 85395

Website

<http://www.goodyearaz.gov>

Building Inspector II Supplemental Questionnaire

***QUESTION 1**

Do you possess a valid Driver's license?

- Yes
- No

QUESTION 2

Please indicate your highest level of education completed.

- No high school diploma or GED
- High school diploma or GED
- Some College (6 months post-secondary)
- Associate's degree
- Bachelor's Degree or higher

***QUESTION 3**

How many years inspecting all aspects of residential and light commercial occupancies do you possess?

- Under 2 years
- 2-2.5 years years
- 2.5-3 years
- 3+ years

***QUESTION 4**

Do you possess the IRC Building Inspector Certification AND IBC Building Inspector Certification plus one of the following: ICC certifications in Commercial or Residential Building, Electrical, Mechanical, Plumbing?

- Yes
- No

***QUESTION 5**

How many years performing commercial inspections in building, electrical, mechanical, and plumbing do you possess?

- No experience
- 1-1.5 years
- 1.5-2 years
- 2+ years

*** Required Question**